


# June 2022

Sun.	Monday	Tuesday	Wednesday	Thursday	Friday	Sat.
			<b>1</b> F&A Run Controls PCE Allocation Direct Debit	<b>2</b> Depreciation	<b>3</b> BW Payroll BW Salary Accrual - HOSPT (May)  <b>UMDAILY @ noon</b> Allocation #1	<b>4</b>
<b>5</b>	<b>6</b> Allocations 2,3,4 & Due To UMDAILYs MOD – JE & Fin'l Report Prelim Reports (sub-module periods close, GL stays open) (Web JE unavailable during processing)	<b>7</b> AP Checks Student Checks FIN GL Letters Net Book Value Dunning Letters	<b>8</b>	<b>9</b>	<b>10</b>	<b>11</b>
<b>12</b>	<b>13</b> <b>*Month-end close            for GL</b> Finish May reports	<b>14</b> AP Checks Student Checks Investment Income Tree Maintenance (Also CC_DEPT_ROLLUP)	<b>15</b>	<b>16</b>	<b>17</b> BW Payroll	<b>18</b>
	<b>20</b>	<b>21</b> AP Checks Student Checks - Open POR & REQ for 2023 - Load zero budgets to Commitment Control for all BU's	<b>22</b>	<b>23</b>	<b>24</b> Retiree Payroll Monthly Payroll	<b>25</b>
<b>26</b>	<b>27</b> Encumbrance Vacation Accrual	<b>28</b> AP Checks Student Checks - Last day to enter FY22 PO vouchers for nightly processing - Disable eInvoicing in Jaggaer	<b>29</b> - Last day to enter FY22 PO vouchers for manual processing - Update OY PCE Alloc - OY PCE SQL (PS_ALLOC_REQUEST)	<b>30</b> F&A Run Controls - Last day for AP Feeders to load June data - Last day to enter FY22 AR/BI invoices - ePro requisition available until 5pm -- AP cutoff for FY22 Non-PO vouchers	- All POs must be approved, edited & budget checked. - eInvoice match exceptions documented & deleted in FSPRD <b>System down at 5PM!</b>  Open July prior to YE prep work (except AM)	