

# July 2023

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						<b>1 PO Rollover</b> - FY23 AR & AP Reports - YE Prep Work - Resend eInvoice match exceptions from Jaggaer <b>No access to Finance Prod Instance - FSPRD</b>
<b>2 PO Rollover</b> - FY23 AR & AP Reports - YE Prep Work - Resend eInvoice match exceptions from Jaggaer <b>No access to Finance Prod Instance - FSPRD</b>	<b>3 F&amp;A Run Controls</b> PCE Allocation - OY Direct Debit <b>Create 7/1 CC_DEPT_ROLLUP</b> YE Prelim IS & BS FIN Reports will start running nightly	<b>4</b> 	<b>5</b> AP Checks Student checks OY PCE Alloc	<b>6</b>	<b>7</b> OY PCE Alloc FY23 Non-OSPA AR invoices entered through this date will be picked up for DeptID Accrual.	<b>8</b>
<b>9</b> UMDAILY @ 7PM	<b>10</b> Dunning Letters <b>Last day for GL Feeders to load June data.</b>	<b>11</b> AP Checks Student checks HOSPT REVDED ALLOC - GHMREVED (Do not Run in Alloc 1)	<b>12</b> - AP/TE Accrual Upload for FY23 vouchers posted 7/1-7/11 - ARR/CRR Accrual - OY PCE Alloc - ARBI Accrual <b>AP/TE Accrual Rev FY24</b>	<b>13</b> Allocations 1,2,3,4 & Due To - Exclude Asset Mgmt. (GHMDEPREC in Alloc 1) UMDAILY's (web JE unavailable during processing) Close sub-modules Prelim Reports	<b>14</b> BW Payroll OY PCE Alloc - AP 2 <sup>nd</sup> Accrual Upload by HOSPT - Last day to activate HOSPT leases in LA – 5pm cutoff <b>June Web JE Cutoff for Departments</b>	<b>15</b>
<b>16</b> UMDAILY @ 7PM	<b>17</b> Run AP Accrual queries for AM Review 1. HOSPT - June Depr 2. UMDAILY @ noon 3. GHMDEPREC - TE 2 <sup>nd</sup> Accrual Upload	<b>18</b> AP Checks Student Checks OY PCE Alloc <b>AM Open for FY24 (HOSPT only)</b>	<b>19</b> <b>June Web JE Cutoff for OSPA Offices</b>	<b>20</b> Last day to enter assets in AM or activate leases in LA for campuses– 5:00pm cutoff	<b>21</b> Retiree Payroll Monthly Payroll OY PCE Alloc	<b>22</b>
<b>23</b> UMDAILY @ 7PM  <b>30</b> UMDAILY @ 7PM	<b>24</b> Asset Mgmt. Recons due to Controller's Office by noon  <b>31</b> F&A Run Controls Last day for feeders to load July data Depr Recons – 31 & 33 Net Book Value <b>Roll Forwards</b> - (BALSHEET & PTD)	<b>25</b> AP Checks Student Checks <b>June Web JE Cutoff for Acct. Offices</b> Asset Recons - 32 & 34 Depreciation for <b>JUNE (All BU's, but HOSPT)</b>	<b>26</b> Investment Income - (ALLYRBAL-1) Encumbrance Vacation Accrual <b>AM Open for FY24 (All BU)</b>	<b>27</b> Cost Share Rev Cleanup Revenue Recog Grants	<b>28</b> BW Payroll BW Salary Accrual – HOSPT	<b>29</b>