

July 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 Direct Debit F&A Run Controls BW Payroll BIW Salary Accrual – HOSPT – 135.71% YE Salary Accrual Create 7/1 CC_DEPT_ROLLUP No access to Finance Prod Instance - FSPRD	2
				- PO Rollover → - FY22 AR & AP Reports - YE Prep Work - Resend eInvoice match exceptions from Jaggaer		
3 UMDAILY @ 7PM	4  YE Prelim IS & BS FIN Reports will start running nightly	5 AP Checks Student Checks OY PCE Alloc	6	7	8 Dunning Letters OY PCE Alloc FY22 Non-OSPA AR invoices entered through this date will be picked up for DeptID Accrual.	9
10 UMDAILY @ 7PM	11 Last day for GL Feeders to load June data.	12 AP Checks Student checks HOSPT REVDED ALLOC - GHMREVED (Do not Run in Alloc 1)	13 - AP/TE Accrual Upload for FY22 vouchers posted 7/1-7/12 - ARR/CRR Accrual - OY PCE Alloc - ARBI Accrual AP/TE Accrual Rev FY23	14 Allocations 1,2,3,4 & Due To - Exclude Asset Mgmt. (GHMDEPREC in Alloc 1) UMDAILY's (web JE unavailable during processing) Close sub-modules Prelim Reports	15 BW Payroll OY PCE Alloc - AP 2 nd Accrual Upload by HOSPT - Last day to activate HOSPT leases in LA – 5pm cutoff June Web JE Cutoff for Departments	16
17 UMDAILY @ 7PM	18 Run AP Accrual queries for AM Review 1. HOSPT - June Depr 2. UMDAILY @ noon 3. GHMDEPREC - TE 2 nd Accrual Upload	19 AP Checks Student Checks OY PCE Alloc AM Open for FY23 (HOSPT only)	20 June Web JE Cutoff for OSPA Offices	21 Last day to enter assets in AM or activate leases in LA for campuses– 5:00pm cutoff	22 Retiree Payroll Monthly Payroll OY PCE Alloc	23
24 UMDAILY @ 7PM 31 UMDAILY @ 7PM	25 Asset Mgmt. Recons due to Controller's Office by noon	26 AP Checks Student Checks June Web JE Cutoff for Acct. Offices Asset Recons - 32 & 34 Depreciation for JUNE (All BU's, but HOSPT)	27 Investment Income - (ALLYRBAL-1) Encumbrance Vacation Accrual Cost Share Rev Cleanup Revenue Recog Grants AM Open for FY23 (All BU)	28	29 BW Payroll BW Salary Accrual- HOSPT F&A Run Controls Last day for feeders to load July data Depr Recons – 31 & 33 Net Book Value Roll Forwards - (BALSHEET & PTD)	30