



January 2024

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1 	2 AP Checks Student Checks F&A Run Controls Direct Debit	3 Depreciation Net Credit Report	4 UMDAILY @ noon Allocation #1	5 Allocations 2,3,4 & Due To UMDAILY's MOD – JE & Fin'l Rpt Prelim Reports (sub-module periods close, GL stays open) (Web JE unavailable during processing)	6
7	8 Net Book Value Dunning Letters FIN GL Letters	9 AP Checks Student Checks	10	11	12 BW Payroll *Month End Close for GL Finish December Reports	13
14	15 	16 AP Checks Student Checks Investment Income Tree Maintenance (Also CC_DEPT_ROLLUP)	17	18	19 Retiree Payroll Monthly Payroll	20
21	22	23 AP Checks Student Checks	24	25	26 BW Payroll BW Salary Accrual- HOSPT	27
28	29 Encumbrance Vacation Accrual	30 AP Checks Student Checks	31 F&A Run Controls Last day for feeders to load January data			